# Logo Toronto Child and Family Network Toronto - Together for our childrenToronto Child & Family Network

**Steering Committee**

Minutes

**Date:** Thursday, November 7, 2019

**Time:** 10:00 am – 12:00pm

**Location:** 375 University Ave, 5th Floor

| **Present** | **Regrets** |
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| * Kevin Pal (Ministry of Children, Community and Social Services) (Co-chair) * Karen Gray (Children’s Services) (Co-Chair) * Peggy Thomas (Toronto Public Library) * Régine Brammer (RRLF co-chair, CSC Mon Avenir) * Cheryl Webb (Aventure Place) * Patricia Chorney-Rubin (George Brown College) * Tamara Augsten (Children's Services) * Nancy Hendy (Children’s Services) * Brenda Weitzner (primary care) * Andrea Wong (United Way of Greater Toronto) * Lee Soda (Agincourt Community Services Association) * Catherine Moher (Family Supports Institute Ontario) * Jillian Sewell (YMCA) * Anna Patola (Humber College) * Danielle Layman-Pleet (Ministry of Children, Community and Social Services) * Siobhan McCarthy (Native Child & Family Services of Toronto) * Margaret Howard (Surrey Place) * Sarah Jimenez (Toronto Central Local Health Integration Network) * Margery Konan (Toronto Central LHIN) * Dr. Lee Ford-Jones (Sick Kids Hospital/ UofT) * Jennifer Miles (Catholic Children’s Aid Society) * Karima Sidi Mammark (Conseil Scolaire Viamonde) * Cynthia Grundmann (Toronto District School Board) * Connie Giordano (Toronto Catholic District School Board) | * Carolyn Ussher (Children’s Aid Society of Toronto) * Anastasia Poulis (Toronto District School Board) * Lorraine McLeod (Children’s Services) * Keith McCrady (AA&PC Chair, 2 Spirited People of the 1st Nation) * David Willis (East Metro Youth Services) * Paula Carrie (Aisling Discoveries) * Nicole Welch (Public Health) * Michele Lupa (Mothercraft) * Pam Blanchfield (Parks, Forestry & Recreation) |

**Staff Support:** Kelley Baldwin (Children’s Services), Lucy Zhao (Ministry of Children, Community and Social Services)

**Observers/Guests:** Lynn Ferguson (Collective Impact Coach), Donna Hill (IMHP)

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| **Agenda Topic & Lead** | **Action** |
| 1. **Welcome & Introductions** (Lead: Karen Gray)   Karen Gray called the meeting to order and led introductions |  |
| **2. Agenda Review** (Lead: Karen Gray) | **Decision:**  Agenda was approved. |
| **3. Review of minutes from September 12, 2019** (Lead: Karen Gray)   * Communication Committee is seeking membership * Goal to advance communication items for end of year * Chairs to take away newsletter and end of year report for action and will share with committee for comments | **Decision**:  Minutes from September 12, 2019 were approved.  **Action:**  Let Kelley know if interested in becoming a member of the Communication Committee  TCFN Chairs to prepare newsletter and end of year report |
| **4. TCFN Theory of Change** (Lead: Lynn Fergusson)   * Collective Impact Coach * Lynn and Network Development Committee worked on the Impact Statement   Overview   * Pull together foundational work to tie together pieces and point to accountability * First round of coaching took place for 4-6 months with the Network Committee and steering committee * Planning, coaching looks at governance, pressure testing, and metrics * Centered around intended impact statement * Held accountable for outcomes results in a time frame * Theory of change will ground the work the steering committee is engaged in and will provide clarity about what work we want to be accountable for * End goal is to produce a graphic in the end to communicate this with the community * Commitment for this round of coaching: define the statement * Make sure we’re aligned about what we’re trying to achieve * Break into five small groups led by Network Development Committee members to think about questions that lead to intended impact statement   **Discussion/feedback:**   * Group 1:   + 10 years with indicators/measurements along the way   + Agree with definitions   + Data currently collected by ministry is more numbers based and not outcomes based   + Think about report card from the Communications Committee   + Develop community qualitative narrative * Group 2:   + 20 years   + Positive spin on things – target population is children and families experiencing inequity –improve well-being * Group 3:   + Look at trends and track outcomes periodically * Group 4   + Experiencing inequities – want this to be broader as a systemic inequity   + Flag indicators that are improving – goal is to see inequity gap decreasing * Group 5   + Think outside of neighbourhood-based inequity   + Suggest 5 years and then re-evaluate * Physical health data is yearly, TDSB census is every 5 years and Stats Canada is every 5 years * Data processing – there’s a lag and takes time * Consider how often we have refresh of data | **Action:** Lynn and Network Development Committee to refine impact statement and bring back to Steering Committee in the new year with theory of change |
| **5. Working table year end status updates** (Lead: Convenors)   * 1. **Online Portal for Integrated System Navigation (Nancy and Brenda)** * City of Toronto Web developers, who worked on RtV, and 221 has joined the table * Identified RtV is the initial location * Discussions with ESRI – gave the table ideas – think about data governance and collaborative framework – focus * Think about how to link your data or how you want data in the system * Ensure correct data, want step and staged approach to building   Discussion/Feedback   * Everyone is on board with the direction * There is interest in seeing a visual representation of how it will work – bring back for suggestions/comments * Will the portal be mobile-friendly? Yes   1. **Increase Access to Programs for Children Experiencing Inequity in NW Scarborough (Lee Soda)** * Sifted through data about the neighbourhood (dark blue in equity map) * Table will look at all five neighbourhoods * Looked at TDSB, RtV data, resident driven data (Steeles-L’Amoureaux strengthen partnership put together reports) – focus on having voices of residents facing inequities, referring to work in the community * Contributing factors: lack of NIA (neighbourhood improvement area) status, closing down of Scarborough Grace Pediatric and Obstetrics department, burning down of the only rec centre in NW Scarborough * John Stapleton Report “Double or Nothing” – speaks to the housing crisis in NW Scarborough * Poured over data and did an asset mapping exercise with members of the table * Talk to community members who use and don’t use programming * Next steps: grassroot engagement. Need time and effort and resources. Committed to an engagement plan. Need technology to be mobile, and expertise to develop tools   Discussion/Feedback:   * John Stapleton confirmed the inequities in the neighbourhood – good that we’re one step ahead * TD learning centre has a community-based system approach where they identified local leader who have connections and speak on behalf of community * We have reps at the table but not public health * What period of time do you need the technology? – iPads can be provided by the City * SDFA is aware of this work * Highest number of newcomers – need translating services.   1. **Implement Consistent and Comprehensive Screening Across the System (Sarah)** * Developed central coordination process and evaluation tool * Two info sessions – invites were sent out November 5, 2019 * Look to recruit screening professionals to participate in these Check It Out (CIT) events * Look for agencies who are interested in hosting events * Next steps: host 2 CIT events in each quadrant of city by end of 2020 * Host training will be offered in the new year * Sat with Aboriginal Advisory Planning Committee – think about Indigenous needs and having conversations * Ask: access to screening professionals and networks for recruitment. Look for commitment, more members and rotating * Promote CIO events through central coordination   **Discussion/feedback**   * Looking into French community. Materials were translated into French and looking into translating family resources into four languages * Linkages to Professional learning and development, use the city-wide training to spread information about the work and engage the community to participate * Recognition/certificate for those participating   1. **Professional Development (Anna)** * Recruited table members to represent the sector * Identified priorities and are looking at cross-sectoral offerings * Look at developing the framework – brainstormed and looked at mapping components * Kelley drafted the framework – to receive feedback from Steering Committee in a future meeting – how it links to improved child and family outcomes * Create an inventory of what is being done * Reach out to individuals who can provide the table with information * Align cross sectoral priorities – start by investigating what is being done * Identify priorities * How to better share resources and how to align them, think about using CWT across the sector * Need: looking for school board, public health and mental health to share resources. And learn about professional development training across organizations * Look at research   Discussion:   * How do we share?   + 1. Connect GBC with the person in charge of professional development in the organization   + 2. Send them the data about resources development * Move away from working in silos so that professional development opportunities are broadly shared * Umbrella topic around mental health? Trauma-informed care/self compassion? Emotional regulation? * When the opportunities occur, who goes and how do we leverage so it is not a siloed experience. Making communication available so we learn together. * Is the table thinking through the dissemination strategy? * Table is looking at the larger framework and then look at each strategy.   **Raising the Village (Tamara)**   * Successful in filling data gaps * Relaunch in January – we will have 120 indicators, right now there only about 45 * More interactive and can slice/dice data * Main work plan: AODA compliancy – working with web developer. * Launch – strategic outreach and mobilization plan * Goal: complete deep dive with committee members to go through tools and react to data – provide thoughts and insight for the website. * Bring RtV table back soon – interact with data, QC for errors. If anyone here is interested, reach out to Kelley or Tamara. * Need: Anyone who wants to think through launch event – around two meetings with a group of people to think about what the launch will look like, and let Tamara know. | **Action:** Kelley to circulate John Stapleton’s report.  **Action:**  Steering Committee members to circulate invites with their networks.  **Action:**  Connect with Tamara or Kelley if interested in interacting with and testing RtV  **Action:**  Connect with Tamara if interested in organizing a launch event |
| **6. Steering Committee nominations: Big Brother Big Sister of Toronto** (Lead: Kelley Baldwin)  Discussion/feedback in camera |  |
| **7. Discuss next steps and agenda** (Lead: Kelley Baldwin) | **Next step**  Kelley to set up 2020 dates; Network Development committee will bring back Theory of Change |

**2020 Meeting Schedule: TBD – January**