# Logo Toronto Child and Family Network  Toronto - Together for our childrenToronto Child & Family Network

**Steering Committee**

Minutes

**Date:** Thursday, November 7, 2019

**Time:** 10:00 am – 12:00pm

**Location:** 375 University Ave, 5th Floor

| **Present** | **Regrets** |
| --- | --- |
| * Kevin Pal (Ministry of Children, Community and Social Services) (Co-chair)
* Karen Gray (Children’s Services) (Co-Chair)
* Peggy Thomas (Toronto Public Library)
* Régine Brammer (RRLF co-chair, CSC Mon Avenir)
* Cheryl Webb (Aventure Place)
* Patricia Chorney-Rubin (George Brown College)
* Tamara Augsten (Children's Services)
* Nancy Hendy (Children’s Services)
* Brenda Weitzner (primary care)
* Andrea Wong (United Way of Greater Toronto)
* Lee Soda (Agincourt Community Services Association)
* Catherine Moher (Family Supports Institute Ontario)
* Jillian Sewell (YMCA)
* Anna Patola (Humber College)
* Danielle Layman-Pleet (Ministry of Children, Community and Social Services)
* Siobhan McCarthy (Native Child & Family Services of Toronto)
* Margaret Howard (Surrey Place)
* Sarah Jimenez (Toronto Central Local Health Integration Network)
* Margery Konan (Toronto Central LHIN)
* Dr. Lee Ford-Jones (Sick Kids Hospital/ UofT)
* Jennifer Miles (Catholic Children’s Aid Society)
* Karima Sidi Mammark (Conseil Scolaire Viamonde)
* Cynthia Grundmann (Toronto District School Board)
* Connie Giordano (Toronto Catholic District School Board)
 | * Carolyn Ussher (Children’s Aid Society of Toronto)
* Anastasia Poulis (Toronto District School Board)
* Lorraine McLeod (Children’s Services)
* Keith McCrady (AA&PC Chair, 2 Spirited People of the 1st Nation)
* David Willis (East Metro Youth Services)
* Paula Carrie (Aisling Discoveries)
* Nicole Welch (Public Health)
* Michele Lupa (Mothercraft)
* Pam Blanchfield (Parks, Forestry & Recreation)
 |

**Staff Support:** Kelley Baldwin (Children’s Services), Lucy Zhao (Ministry of Children, Community and Social Services)

**Observers/Guests:** Lynn Ferguson (Collective Impact Coach), Donna Hill (IMHP)

|  |  |
| --- | --- |
| **Agenda Topic & Lead** | **Action** |
| 1. **Welcome & Introductions** (Lead: Karen Gray)

Karen Gray called the meeting to order and led introductions |  |
| **2. Agenda Review** (Lead: Karen Gray)  | **Decision:**Agenda was approved. |
| **3. Review of minutes from September 12, 2019** (Lead: Karen Gray)* Communication Committee is seeking membership
* Goal to advance communication items for end of year
* Chairs to take away newsletter and end of year report for action and will share with committee for comments
 | **Decision**:Minutes from September 12, 2019 were approved.**Action:**Let Kelley know if interested in becoming a member of the Communication CommitteeTCFN Chairs to prepare newsletter and end of year report  |
| **4. TCFN Theory of Change** (Lead: Lynn Fergusson)* Collective Impact Coach
* Lynn and Network Development Committee worked on the Impact Statement

Overview* Pull together foundational work to tie together pieces and point to accountability
* First round of coaching took place for 4-6 months with the Network Committee and steering committee
* Planning, coaching looks at governance, pressure testing, and metrics
* Centered around intended impact statement
* Held accountable for outcomes results in a time frame
* Theory of change will ground the work the steering committee is engaged in and will provide clarity about what work we want to be accountable for
* End goal is to produce a graphic in the end to communicate this with the community
* Commitment for this round of coaching: define the statement
* Make sure we’re aligned about what we’re trying to achieve
* Break into five small groups led by Network Development Committee members to think about questions that lead to intended impact statement

**Discussion/feedback:*** Group 1:
	+ 10 years with indicators/measurements along the way
	+ Agree with definitions
	+ Data currently collected by ministry is more numbers based and not outcomes based
	+ Think about report card from the Communications Committee
	+ Develop community qualitative narrative
* Group 2:
	+ 20 years
	+ Positive spin on things – target population is children and families experiencing inequity –improve well-being
* Group 3:
	+ Look at trends and track outcomes periodically
* Group 4
	+ Experiencing inequities – want this to be broader as a systemic inequity
	+ Flag indicators that are improving – goal is to see inequity gap decreasing
* Group 5
	+ Think outside of neighbourhood-based inequity
	+ Suggest 5 years and then re-evaluate
* Physical health data is yearly, TDSB census is every 5 years and Stats Canada is every 5 years
* Data processing – there’s a lag and takes time
* Consider how often we have refresh of data
 | **Action:**Lynn and Network Development Committee to refine impact statement and bring back to Steering Committee in the new year with theory of change |
| **5. Working table year end status updates** (Lead: Convenors)* 1. **Online Portal for Integrated System Navigation (Nancy and Brenda)**
* City of Toronto Web developers, who worked on RtV, and 221 has joined the table
* Identified RtV is the initial location
* Discussions with ESRI – gave the table ideas – think about data governance and collaborative framework – focus
* Think about how to link your data or how you want data in the system
* Ensure correct data, want step and staged approach to building

Discussion/Feedback* Everyone is on board with the direction
* There is interest in seeing a visual representation of how it will work – bring back for suggestions/comments
* Will the portal be mobile-friendly? Yes
	1. **Increase Access to Programs for Children Experiencing Inequity in NW Scarborough (Lee Soda)**
* Sifted through data about the neighbourhood (dark blue in equity map)
* Table will look at all five neighbourhoods
* Looked at TDSB, RtV data, resident driven data (Steeles-L’Amoureaux strengthen partnership put together reports) – focus on having voices of residents facing inequities, referring to work in the community
* Contributing factors: lack of NIA (neighbourhood improvement area) status, closing down of Scarborough Grace Pediatric and Obstetrics department, burning down of the only rec centre in NW Scarborough
* John Stapleton Report “Double or Nothing” – speaks to the housing crisis in NW Scarborough
* Poured over data and did an asset mapping exercise with members of the table
* Talk to community members who use and don’t use programming
* Next steps: grassroot engagement. Need time and effort and resources. Committed to an engagement plan. Need technology to be mobile, and expertise to develop tools

Discussion/Feedback:* John Stapleton confirmed the inequities in the neighbourhood – good that we’re one step ahead
* TD learning centre has a community-based system approach where they identified local leader who have connections and speak on behalf of community
* We have reps at the table but not public health
* What period of time do you need the technology? – iPads can be provided by the City
* SDFA is aware of this work
* Highest number of newcomers – need translating services.
	1. **Implement Consistent and Comprehensive Screening Across the System (Sarah)**
* Developed central coordination process and evaluation tool
* Two info sessions – invites were sent out November 5, 2019
* Look to recruit screening professionals to participate in these Check It Out (CIT) events
* Look for agencies who are interested in hosting events
* Next steps: host 2 CIT events in each quadrant of city by end of 2020
* Host training will be offered in the new year
* Sat with Aboriginal Advisory Planning Committee – think about Indigenous needs and having conversations
* Ask: access to screening professionals and networks for recruitment. Look for commitment, more members and rotating
* Promote CIO events through central coordination

**Discussion/feedback*** Looking into French community. Materials were translated into French and looking into translating family resources into four languages
* Linkages to Professional learning and development, use the city-wide training to spread information about the work and engage the community to participate
* Recognition/certificate for those participating
	1. **Professional Development (Anna)**
* Recruited table members to represent the sector
* Identified priorities and are looking at cross-sectoral offerings
* Look at developing the framework – brainstormed and looked at mapping components
* Kelley drafted the framework – to receive feedback from Steering Committee in a future meeting – how it links to improved child and family outcomes
* Create an inventory of what is being done
* Reach out to individuals who can provide the table with information
* Align cross sectoral priorities – start by investigating what is being done
* Identify priorities
* How to better share resources and how to align them, think about using CWT across the sector
* Need: looking for school board, public health and mental health to share resources. And learn about professional development training across organizations
* Look at research

Discussion:* How do we share?
	+ 1. Connect GBC with the person in charge of professional development in the organization
	+ 2. Send them the data about resources development
* Move away from working in silos so that professional development opportunities are broadly shared
* Umbrella topic around mental health? Trauma-informed care/self compassion? Emotional regulation?
* When the opportunities occur, who goes and how do we leverage so it is not a siloed experience. Making communication available so we learn together.
* Is the table thinking through the dissemination strategy?
* Table is looking at the larger framework and then look at each strategy.

**Raising the Village (Tamara)** * Successful in filling data gaps
* Relaunch in January – we will have 120 indicators, right now there only about 45
* More interactive and can slice/dice data
* Main work plan: AODA compliancy – working with web developer.
* Launch – strategic outreach and mobilization plan
* Goal: complete deep dive with committee members to go through tools and react to data – provide thoughts and insight for the website.
* Bring RtV table back soon – interact with data, QC for errors. If anyone here is interested, reach out to Kelley or Tamara.
* Need: Anyone who wants to think through launch event – around two meetings with a group of people to think about what the launch will look like, and let Tamara know.
 | **Action:** Kelley to circulate John Stapleton’s report.**Action:**Steering Committee members to circulate invites with their networks.**Action:**Connect with Tamara or Kelley if interested in interacting with and testing RtV**Action:**Connect with Tamara if interested in organizing a launch event |
| **6. Steering Committee nominations: Big Brother Big Sister of Toronto** (Lead: Kelley Baldwin)Discussion/feedback in camera |   |
| **7. Discuss next steps and agenda** (Lead: Kelley Baldwin) | **Next step**Kelley to set up 2020 dates; Network Development committee will bring back Theory of Change |

**2020 Meeting Schedule: TBD – January**